ULA

**UPPER LIMIT
AVIATION**

International Aviation Students
Admission & Application Instructions

[Potential Students currently outside the U.S.]

Application Process

Prior to commencing flight training in the U.S., and with Upper Limit Aviation (ULA), all non-US citizens are required to:

A.   Fill out an application with Upper Limit Aviation (ULA) - See Attachment #1

B.   Register with SEVP (division of the Department of Homeland Security) – See Attachment #2

C.   Obtain an M-1 Visa – See Attachment #3

D.   Obtain approval from the U.S. Transportation Security Administration (TSA) – See Attachment #4

International Student Eligibility Requirements

To become a student with ULA, students must be:

- 17 years old at the start of training
- 18 at time of Private Pilot FAA written exam (within a few months of training start date)
- Be able to read, write and speak English

Additionally, students must have:

- High school diploma, GED certificate or equivalent
- Current Passport
- Second-class medical certificate (see "Upper Limit Aviation Application" section and Attachment #1)
- Evidence of funds for training (see "Required Documentation" section)

APPLICATION

Please complete <u>all sections</u> of this application to the best of your ability.

Personal Information

Name as it appears on your passport:

First Legal Name: _____ Last Legal Name: _____

Preferred Name: _____

Email address: _____ Phone Number: _____

Permanent Resident Address in Your Home Country: _____

City: _____ State/Province/Region: _____ Postal Code: _____ .

_____ Country: _____

Date of Birth: _____

Country of Birth: _____ Country of citizenship: _____

Height: _____ feet _____ inches **Weight:** _____ Lbs.

Passport #: _____ Issuing Country: _____

Expiration Date: _____

Permanent Legal Resident: Yes   No   Current visa type: _____

Do you wish to transfer to ULA   Yes   No

Flight Training

Desired Training Aircraft: _____ Fixed-wing/Airplane _____ Rotor-

wing/Helicopter Desired Campus: _____ Main/Salt Lake City, UT _____

_____ Branch/Murrieta, CA Desired Start Date: _____ Month _____

_____ Day _____ Year

Previous flight training: Yes   No   (circle one)   Describe: _____

Current FAA Certifications: Yes   No   If yes, please list: _____

Aviation Licenses   Yes   No   If yes, please list: _____

Obtained in another country: If yes, from what country: _____

Education

Education completed: High School _____   Some College _____   College _____

If college degree: _____ Degree earned _____ Emphasis

Language

Native Language: _____   TOEFL Score: _____

Financial Information

Personal Funds [in USD]: _____   Funds from another source [in USD]: _____

_____   _____

Documentation
To be submitted with your application

Personal:

Please submit color copies of your Birth Certificate, current Passport (expiration date at least 2 years in the future), and Visa.

Flight Training

If you have any FAA certifications, please provide color copies of both sides.
If you have any certifications from another country, please provide color copies of both sides.

Educational:

Please provide a copy of your high school diploma or copy of your college graduation certificate.

Financial:

Please provide supporting financial documentation when you submit this application. This can be a notarized bank statement.
If supporting documentation is in your native language, there must be an English translation with it.

Medical Questionnaire

❖ As a pilot, your weight is very important. Each aircraft has a limited weight capacity. Your weight must not exceed 210 pounds (lbs.). If you go over this limit while training with ULA, you will be withdrawn from ULA and will need to leave the U.S. within 30 days.

❖ Every student must be able to obtain a Class 2 medical in order to complete a solo flight. FAA medical certificates are based on your physical and mental health, and on any criminal background history.

❖ If you suffer from any of the following conditions or situations, you may be prevented from obtaining an FAA medical certificate:

> Heart disease/heart attack ● high blood pressure ● tuberculosis or other lung disease ● allergies ● asthma ● diabetes ● cancer ● hearing trouble or high frequency hearing loss ● frequent headaches ● dizziness ● fainting spells ● convulsions ● epilepsy ● ulcers ● vision impairments not adjustable to 20/20 with glasses or contacts ● amputation of any part of the body ● psychiatric treatment ● PTSD ●, as well as: · criminal felony charges ● DUI record

❖ Do you feel confident that you will be able to obtain an FAA 2nd class medical certificate, based on the information provided above?

Yes: _____   No: _____

CERTIFICATION:

By signing below, you are certifying that the information you have provided in this application is true and correct. All information contained in this application will be used to generate an SEVP Form I-20, which is a necessary document to obtain an M-1 visa, to enter the U.S., or to transfer to ULA.

I,_____ (print whole name: first, middle, and last name), certify that all the information entered above is true, correct, and complete.

_____ Signature   _____ Date

Next Step:

Submit this application to ULA and wait for a school representative to contact you. The representative will work with you to complete the entrance process, which includes sending you an SEVP Form I-20.

SEVP Registration

SEVP Form I-20

Once Upper Limit Aviation has received the application and the required documentation (including financial documentation), a Designated School Official (DSO) will create an SEVP Form I-20 based on the information in the documentation.

The DSO will email a draft of the SEVP Form I-20 to the student. When the student receives the draft I-20, they must do the following:

- Check the information on the SEVP Form I-20 against the current passport, to make sure that the information listed on the I-20 is correct. **It is imperative that this information is correct, otherwise the student will not be able to get a visa**.
- If there are any discrepancies, the student must email the corrections to the ULA DSO and they will immediately make the corrections.

Once this document is correct, the student must email the following information to the ULA DSO: a current/valid mailing address (no P.O. boxes will be accepted) in English and in the student's native language. The **original** SEVP Form I-20 will be sent to the student, as the signed **original** is needed for the visa interview and to get into the U.S. The SEVP Form I-20 will be sent as expedited mail via the U.S. Postal Service.

SEVIS I-901 Fee

All potential students will receive an email from SEVP requiring them to pay the requisite $350 SEVIS I-901 fee. To learn more about the SEVIS I-901 fee go to:

http://www.ice.gov/sevis/i901

The SEVIS I-901 fee is paid at this website: https://fmjfee.com

Obtaining a Visa

<u>**Passport.**</u> Potential students make sure that their passports will not expire for 2 years from the time they apply for an M-1 visa.

<u>M-1</u> <u>**Visa.**</u> As ULA is a vocational school, students attending ULA are required to obtain an **M-1** visa.

Complete the Online Visa Application

1. Please go to the following website to fill out the online Visa application (DS-160): <u>https://ceac.state.gov/genniv/</u>
    a. Documents needed to complete the DS-160 form:
        *   Passport
        *   Travel Itinerary (if travel arrangements have already been made)
        *   Dates of last 5 visits or trips to the U.S.
        *   SEVP Form I-20
        *   Photo to upload. For photo requirements: <u>https://travel.state.gov/content/visas/en/general/photos.html</u>

    b. Information needed to complete the DS-160 form:
        *   Length of stay in the US: M-1 = 12 months
        *   Address in US: <u>Murrieta, CA:</u> 37350 Sky Canyon Drive, Murrieta, CA 92563
        *   SEVIS ID is found at the top right of your Form I-20

2. Pay the visa application fee.

Scheduling Your Visa Interview

Ask the school DSO when the SEVP Form I-20 should arrive and then schedule the visa interview for a date within a week after the day of its arrival. Please allow for any delivery delays, as the <u>**original**</u> I-20 is needed for the visa interview.

Preparing for the Visa Interview

1. Each Embassy or Consulate has its own specific steps to follow; make sure to contact the local office, which can be found using this website: <u>http://www.usembassy.gov/</u>

2. Follow the U.S. Embassy / Consulate's instructions to schedule a visa interview.

Prepare for trip to the United States

Potential students must <u>always</u> have the following documents with them.

*   Passport (including attached envelope of immigration documents) with nonimmigrant visa
*   Original SEVP Form I-20

Arrival at the U.S. Airport

Upon arrival at the port-of- entry, students must proceed to the terminal area for arriving passengers for inspection. As students approach the inspection station, **they will need to show to the U.S. Customs & Border Patrol Officer**: passport, SEVIS Form I-20; completed Form I-94; and, CF-6059 Customs Declaration Form.

Students will be asked to state the reason they wish to enter the United States. They will also be asked to provide information about their final destination. It is important that they tell the CBP Officer that they will be a student at Upper Limit Aviation. They must be prepared to include the name and address of ULA.

When does a Student have to report to ULA?

Once a student has entered the U.S., they have <u>30 days</u> to enroll with Upper Limit Aviation. If they do not enroll with ULA within 30 days after arriving in the U.S., they will be reported as a "no-show" and will be required to leave the U.S.

TSA: Alien Flight Student Program (AFSP)

Students cannot begin the flight portion of aviation training until they have been approved by the TSA. Approval by the TSA can take up to 1 month. To expedite this process, ULA asks students to complete Steps 1 to 5 before arriving in the U.S.

1. ## Have a valid email

    AFSP will communicate by email. So, all students must have a valid email address which they can check frequently.

2. ## Create an Account

    a. Visit TSA's AFSP website: www.fts.tsa.dhs.gov/home

    b. Create a login account by clicking on "Create New Student Account" and following the instructions.

    c. TSA will email a password immediately after a student submits the required information. It may take 24-48 hours to get this email. Once received, the student must follow the email instructions, including changing the password.

3. ## Apply for Training

    a. Once the email with a password is received, log into the TSA page: www.fts.tsa.dhs.gov/home

    b. Click on the **TSA Application Guide** tab to get a description of the required information.

    c. Upload the required documents. Please make sure that the uploaded documents are legible.

    d. Validate and Submit. Upon completion of the application, the website will prompt the user to click on the "validate and submit" icon.

        1) If any errors appear in the application, there will be instructions to make any necessary corrections or complete any missing information.
        2) After making any changes, click on "submit application." For the application to proceed further, user must select either "I agree" or "I disagree" after reviewing important information regarding the application.

    The status of all training requests will be available on the AFSP candidate home page. Every training request each user has entered into the system will be listed in the Current Flight Training Applications section of the AFSP home page.

4. ## ULA must acknowledge each training request

    Immediately after a training request has been submitted, TSA will send ULA an email requesting confirmation of the training request. ULA must acknowledge each training request before the application can proceed.

5. ## Nonrefundable $130 processing fee

    Once ULA has confirmed a request, an e-mail will be sent to the student containing instructions on how to pay the $130 processing fee, which can be done by credit card.

6. ## "Preliminary Approval" email from TSA

    a. Upon receiving payment of the processing fee, TSA will send an email with the subject: "Preliminary Approval." This email does not grant permission to begin training. This email simply confirms that the TSA has received the application and fee. If a student does not receive the preliminary decision within 7 business days, the student must contact ULA.

    b. A student may receive an email notification requesting missing information. If this happens, the student must go to the AFSP website (above), select the training request, and review the information for its accuracy and completeness. The student must make any necessary changes, and re-submit the training request.

7. ## Final Step

    The last step before TSA approval can occur, which is submitting fingerprints, will be done as part of the enrollment process.